



# Ingham State School

## INFORMATION TECHNOLOGY USE AGREEMENT – STUDENT

*(One form to be completed for each student)*

*ATTENTION!! Parents, please note that all Queensland State School children and staff must have this form signed before they can use Computers, Internet, Email or other Information Technology tools. If you and your child have not yet done so, could you please read this agreement, and sign it and return it to school, to the class teacher. We thank all parents and students for assisting us in maintaining a great education using Information Technology Resources.*

I, \_\_\_\_\_ (Student Name) Roll Class \_\_\_\_\_

*Understand that the use of Information Technology Resources at Ingham State School is an educational opportunity and privilege, which involves the acceptance of certain responsibilities.*

*I understand and agree to the following **FOR THE DURATION OF ENROLMENT – UNLESS OTHERWISE ADVISED:***

- 1. Information Technology includes computers, printers, scanners, digital cameras, internet and emailing facilities and other associated electronic and mechanical hardware and software.*
- 2. I will not use Information Technology Resources to access, copy or distribute any material, which is controversial, inappropriate or offensive. I will immediately report accidental access to such material to the Principal.*
- 3. I will not download or install any software without the permission of my teacher or the Information Technology Teacher.*
- 4. I will not access the control panel, or make any changes to settings, passwords or configurations, without prior approval.*
- 5. I will not directly access the computer file system, move or delete or rename any files without prior approval.*
- 6. I will use Information Technology Resources appropriately and legally.*
- 7. I will be considerate of other users. I will respect their privacy, and not seek access to files or messages intended for, or belonging to others.*
- 8. I will check outside disks/USB for viruses before use, and I will not attempt to send, transfer or create computer viruses, or be involved with other forms of electronic or physical vandalism.*
- 9. I will immediately report any errors, faults or problems with learning technology equipment.*
- 10. I will not reveal my personal address or phone number, or those of other students or staff, in any electronic communications.*
- 11. I accept that breaching this agreement will result in my losing access to Information Technology Resources temporarily or permanently, depending on the seriousness of the offence. For more serious matters, further disciplinary action may be taken.*

Signed

\_\_\_\_\_ (Student)

\_\_\_\_\_ (Parent)

